



GUIDE TO GIVING

Steps to Achieve a Successful Donation Drive!

Opening Doors • Transforming Lives®

- 1 Choose to do a donation drive!** Ask people to help you organize and oversee your drive.
- 2 Pick a start date and an end date**
- 3 Decide where to hold your drive.** Set aside a secure place for all cash donations.
- 4 Set a goal!** Decide on what items you want to collect and how many donations you would like to have at the end of your drive.
- 5 Get creative!** Choose a theme. Keep in mind a way to raise cash donations, too.
- 6 Spread the word!** Create fliers, post on social media, send out an email blast, call your friends and family!
- 7 Decide how to transport** all donated items to CHN once you're finished with your drive!
- 8 Keep everyone informed** of the goal and progress on social media.
- 9 Customize your drive** by creating contests or having prizes for the people who donate the most.
- 10 Have fun!** CHN is here to help answer any questions you might have and to guide you along your donation drive.

Thank you for your interest in helping Community Housing Network create a sense of home for individuals and families moving from homelessness into housing. Collecting supplies and personal care items below will help new living spaces feel like a home.

Due to COVID-19 and staff working remotely, all donation drop-offs must be coordinated ahead of time through our Donor Relations Coordinator Alex.

Please find her contact information at the bottom of this page

Needed Items

Toiletries	Household cleaners
Dish soap	Shower curtains
Kitchen sponges	Shampoo, conditioner
Laundry detergent	Hand/bath soap
Toilet paper	Lotion
Dish cloths/towels	Toothbrushes
Cleaning buckets	Toothpaste
Brooms/dustpans	Floss
Mops	Shaving cream
Paper towels	Razors
First Aid Kits (Band-Aids, peroxide, rubbing alcohol, Neosporin, cotton balls)	Deodorant
	Kleenex
	Garbage Bags

*** We only accept NEW donation items**



www.communityhousingnetwork.org

For more information on how to get started with your donation drive, or any questions about donations, please contact Alex Cracciolo at **248-590-6143** or aurbanczyk@chninc.net